

Surrey Heath Borough Council

Executive

31 May 2022

Appointment of Members to Outside Bodies 2022/23

Portfolio Holder:	Leader
Head of Service	Gavin Ramtohal – Head of Legal & Democratic Services
Report Author:	Rachel Whillis – Democratic Services Manager
Key Decision:	No
Date Portfolio Holder signed off the report	5 May 2022
Wards Affected:	n/a

Summary and purpose

To make appointments to outside bodies for the 2022/23 municipal year.

Recommendation

The Executive is advised to RESOLVE

- (i) to make appointments to the outside bodies listed at Annex A; and
- (ii) that attendance by the appointed members at meetings of the bodies listed at Annex A be regarded as approved duties in accordance with the Members Allowances Scheme.

1. Background and Supporting Information

- 1.1 Every year, the Council is asked to nominate and make appointments to a number of outside bodies.
- 1.2 The Council wishes to monitor the activities of these organisations through the Council's representatives during the year in order for it to judge whether it is appropriate, given the Council's corporate priorities and the many calls on councillors' time, to make appointments to certain outside bodies.
- 1.3 Councillors who are appointed to represent the Council on an outside body for the 2022/23 municipal year will be asked to keep the relevant portfolio holder apprised of the activities of that organisation. At the end of this municipal year all appointed representatives will be asked to produce a brief report on the work they have undertaken over the year and the value gained by the Council for appointing a representative to that organisation.

- 1.4 A brief description of the purpose of each of the organisations, and the role of a Member appointed to that organisation, is available on the Council's website.
- 1.5 It is Council policy not to appoint representatives to outside bodies where no councillor has expressed an interest in being appointed or where the activities of the organisation concerned are not a priority for the Council.
- 1.6 Members are asked to note that this Council will hold the Vice-Chairmanship for the Blackwater Valley Advisory Committee for Public Transport in 2022/23. It is therefore anticipated that one of the Council's appointed representatives will take up the position of Vice Chairman in 2022/23. Members should also be aware that the role of Chairman is expected to be filled by a Surrey Heath councillor in 2023/24.
- 1.7 Appointments to Miss Gomms Trust are made of a four year term. Two appointments are due to be made in 2022/23. The 6 trustee positions on this charity have traditionally included both councillor and external appointments. The vacancies have been advertised publicly and applicants for these positions have been asked to supply a covering letter setting out their suitability for the role.
- 1.8 It is also suggested that a member is appointed to the Fair Trade Steering Group agreed at the Council meeting on 20 April 2022 (minute 77/C refers). Members are invited to consider whether this appointment should be reserved to the relevant Portfolio Holder.
- 1.9 A number of appointments are made in respect of positions held on the Executive:

Outside Body	Appointment
Community Services Partnership Board (one position reserved to the Portfolio Holder)	1 Member – relevant Portfolio Holder
Joint Waste Collection Services Committee	Relevant Portfolio Holder Substitute Executive Member
Local Government Association - General Assembly	Leader of the Council Substitute Executive Member
South East England Councils	Leader of the Council Substitute Executive Member
Surrey Environment Partnership	Relevant Portfolio Holder
Surrey Heath Sports Council	1 Member – relevant Portfolio Holder
Surrey Heath Partnership	Leader of the Council

	Relevant Portfolio Holder
Surrey Leaders' Group	Leader of the Council

- 1.10 The list of Outside Bodies to which it is proposed to appoint members is attached at Annex A, along with nominations received as at 16 May 2022, which are highlighted in bold. It has been suggested that, where no other nominations are received, unless the current representative has indicated that they do not wish to be re-appointed, current appointments will roll over from the 2021/22 municipal year (these nominations are indicated in italics).

2. Proposal and Alternative Options

- 2.1 The Executive is asked to appoint representatives to the bodies set out at Annex A. Alternatively it can chose not to make appointments to these Outside Bodies.

3. Resource Implications

- 3.1 Under the Members' Allowance Scheme Members are entitled to claim travelling expenses to meetings of outside bodies for journeys in excess of 3 miles. The only expense relating to these appointments is the payment of travelling allowances which can be met within existing budgets.

4. Section 151 Officer Comments:

- 4.1 No matters arising.

5. Legal and Governance Issues

- 5.1 As detailed above.

6. Monitoring Officer Comments:

- 6.1 No matters arising.

Annexes

Annex A – list of outside bodies for 2022/23 and of nominations for 2022/23 received as at 16 May 2022

Annex B – Reports from representatives appointed in 2021/22

Background Papers

None

Appointment of Representatives to serve on Outside Bodies 2022/23

Organisation	Representatives for 2021/22	Nominations for Representatives 2022/23
Basingstoke Canal Joint Management Committee	Cllr Helen Whitcroft Cllr David Lewis (sub)	Cllr Stuart Black Cllr Helen Whitcroft
Blackwater Valley Advisory Committee for Public Transport	Cllr Edward Hawkins Cllr Valerie White Cllr David Lewis <i>Vacancy (sub)</i>	<i>Cllr Edward Hawkins</i> Cllr Valerie White <i>Cllr David Lewis</i>
Blackwater Valley Countryside Partnership	Cllr Sarah Jane Croke Cllr David Lewis	<i>Cllr Sarah Jane Croke</i> <i>Cllr David Lewis</i>
Briars Centre Management Committee	Cllr Sharon Galliford	<i>Cllr Sharon Galliford</i>
Camberley Town Football Club – Observer	Cllr Valerie White	Cllr Valerie White
Chobham Common Liaison Group	Cllr Pat Tedder Cllr Victoria Wheeler	Cllr Pat Tedder Cllr Victoria Wheeler
Citizens Advice Bureau Management Committee	Cllr David Lewis	<i>Cllr David Lewis</i>
Collectively Camberley BID Board	Cllr Alan McClafferty	<i>Cllr Alan McClafferty</i>
Community Services Partnership Board (one position reserved to the Portfolio Holder)	Cllr David Mansfield Cllr Rodney Bates <i>Vacancy</i>	Cllr Rebecca Jennings-Evans
Deepcut Village Association	Cllr Paul Deach	<i>Cllr Paul Deach</i>
Fairoaks Airport Consultative Committee	Cllr Victoria Wheeler	Cllr Victoria Wheeler
Fairtrade Steering Group – new appointment for 2022/23	n/a	
Farnborough Aerodrome Consultative Committee	Cllr Helen Whitcroft <i>Vacancy (sub)</i>	Cllr Helen Whitcroft
Frimley Community Centre Management Committee	Cllr Darryl Ratiram	<i>Cllr Darryl Ratiram</i>
<i>Frimley Fuel Allotments Charity (4 year appointments)</i> No appointments to be made in 2022/23	<i>Cllr Sarah Jane Croke</i> <i>Cllr Robin Perry</i> <i>Cllr Morgan Rise</i> <i>Cllr Graham Tapper</i>	n/a

Gordon's Sports Hall Advisory Group	Cllr Graham Alleway	Cllr Graham Alleway
Heatherside Community Centre Council*	Cllr Edward Hawkins Cllr John Skipper Cllr Graham Tapper	Cllr John Skipper <i>Cllr Edward Hawkins</i> <i>Cllr Graham Tapper</i>
Heathrow Community Noise Forum	Cllr Pat Tedder Cllr Victoria Wheeler (sub)	Cllr Pat Tedder Cllr Victoria Wheeler (sub)
<i>Henry Smith Charity (4 year appointments)</i> No appointments to be made in 2022/23	Cllr Sarah Jane Croke Cllr Shaun Garrett Cllr Pat Tedder	n/a
Joint Waste Collection Services Committee	Cllr David Mansfield Cllr Robin Perry (sub)	Cllr Colin Dougan Cllr Robin Perry (sub)
Local Government Association - General Assembly	Leader of the Council – Cllr Alan McClafferty Cllr Colin Dougan (sub)	Leader of the Council – Cllr Alan McClafferty Cllr Shaun Garrett (sub)
Miss Gomms Trust (4 year appointments) two appointments to be made in 2022/23	<i>Cllr Colin Dougan (to May 2023)</i> <i>Mr Martin Goodway (to May 2022)</i> <i>Cllr Emma-Jane McGrath (to May 2024)</i> <i>Rev Chris Russell (to May 2024)</i> <i>Cllr Graham Tapper (to May 2024)</i> <i>Cllr Pat Tedder (to May 2022)</i>	Mr Martin Goodway Cllr Pat Tedder
Mytchett Community Association General Committee	Cllr Paul Deach	<i>Cllr Paul Deach</i>
Parity for Disability	Cllr Helen Whitcroft	Cllr Helen Whitcroft
Parking and Traffic Regulation outside London Adjudication Joint Committee (4 year appointments) No appointments to be made in 2022/23	<i>Cllr Graham Alleway</i> <i>Cllr Paul Deach (sub)</i>	n/a
RELATE North East Hants and Borders	<i>Vacancy</i>	

Annex A

South East England Councils	Leader of the Council – Cllr Alan McClafferty Cllr Colin Dougan (sub)	Leader of the Council – Cllr Alan McClafferty Cllr Shaun Garrett (sub)
Surrey County Playing Fields Association	Cllr Pat Tedder	Cllr Pat Tedder
Surrey Environment Partnership	Cllr David Mansfield	Cllr Colin Dougan
Surrey Heath Age Concern	Cllr Shaun Garrett	<i>Cllr Shaun Garrett</i>
Surrey Heath Arts Council	Cllr David Lewis Cllr John Skipper <i>Vacancy</i> Cllr Edward Hawkins (sub)	<i>Cllr David Lewis</i> <i>Cllr John Skipper</i> <i>Cllr Edward Hawkins (sub)</i>
Surrey Heath Local Area Committee	Cllr Graham Alleway Cllr Vivienne Chapman Cllr Josephine Hawkins Cllr Victoria Wheeler Cllr Helen Whitcroft Cllr Valerie White Cllr Morgan Rise (sub) Cllr Pat Tedder (sub)	Cllr Graham Alleway <i>Cllr Vivienne Chapman</i> <i>Cllr Josephine Hawkins</i> Cllr Victoria Wheeler <i>Cllr Helen Whitcroft</i> Cllr Valerie White <i>Cllr Morgan Rise (sub)</i> Cllr Pat Tedder (Sub)
Surrey Heath Partnership	Cllr Alan McClafferty Cllr Shaun Garrett	Cllr Alan McClafferty Cllr Sarah Jane Croke
Surrey Heath Sports Council (1 reserved to Portfolio Holder)	Cllr Rebecca Jennings-Evans <i>Vacancy</i> <i>Vacancy</i> <i>Vacancy</i>	Cllr Rebecca Jennings-Evans
Surrey Heath Youth Focus	Cllr Stuart Black	<i>Cllr Stuart Black</i>
Surrey Leaders' Group	Cllr Alan McClafferty	Cllr Alan McClafferty
Thames Basin Heaths Joint Strategic Partnership Board	Cllr Victoria Wheeler Cllr David Lewis (sub)	Cllr Victoria Wheeler Cllr David Lewis (sub)
Voluntary Support North Surrey	Cllr Josephine Hawkins Cllr Pat Tedder (sub)	Cllr Pat Tedder (Sub)

*Note: It was agreed with Heatherside Community Centre Council that for the 2021/22 municipal year three appointments would be made.

Nominations to Outside Bodies – Applications for Miss AE Gomms Trust

Applicant	Supporting Details
Mr Martin Goodway	<p data-bbox="587 284 1299 501">“I was invited to become a Trustee in 1981 by Cllr Julian Farrell as the charity Commission were unhappy that the body was made up of entirely councillors. Julian thought my experience as a Chartered Quantity Surveyor would be useful too where repairs and maintenance was required.</p> <p data-bbox="587 539 1334 685">I was a regular attendee at the Annual meeting of the Trust. In 1999/2000 I was asked by the Trustees to become Chairman a post I have held until 2021. I now attend meetings of the Trust over the year.</p> <p data-bbox="587 723 1315 1234">The Trust has regularly changed residents that required us to redecorate and up grade any items that required modernising. Up until 2015 I worked with the borough officers to maintain the properties in good order. In 2015 The Borough passed the operation of the Trust to the outside of the Council and with the help of a qualified management accountant and local landlords surveyor I ensured that the council services were duplicated. Contact was made by me with Democratic services to hold the regular meetings At a recent inspection by an officer of the almshouses Association all the residents of their own back told them how happy they are in their homes.</p> <p data-bbox="587 1272 1307 1346">I believe that is an achievement that I secured and the raison d’être of the Trust.</p> <p data-bbox="587 1384 1331 1451">I maintain that I suitably qualified to continue to be a Trustee.”</p>
Cllr Pat Tedder	<p data-bbox="587 1458 1294 1496">“I have been involved in charity work many years.</p> <p data-bbox="587 1534 1334 1608">Four of which give donations to the Poor and Needy of the Parish.</p> <p data-bbox="587 1646 1326 1720">I was heavily involved in the rebuilding of the Valley End Institute.</p> <p data-bbox="587 1758 1337 1966">Helped organise and raise funds for the refurbishment and extensions of Almshouses in Windlesham, This is a recent project which involved extending two of the properties from bedsits to two one bedroom units. Dealing with builders, architects and contractors.</p>

	<p>Refurbishing all units with new combi boilers, Replacing rear doors and all windows with double glazing units in keeping with the 1940 style of window. Replace front doors in wood again in keeping with the original style of the building.</p> <p>I am a team player and understand the necessity of keeping all Trustees informed and working as a team. The importance of working in accordance with the constitution.</p> <p>I understand figures, budgets and the need for careful investments.</p> <p>I believe that my experience with Alms Houses would make me a suitable Trustee for the Miss A E Gomm Charity.”</p>
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